



**POSITION TITLE:** Trails Coordinator  
**REPORTS TO:** Trails and Parks Manager  
**STATUS:** 6 Month Contract, April 1- September 30  
**SALARY:** \$22/hr  
**CLOSING DATE:** Please apply by March 8th, Open until filled

## **ABOUT PRICKLY PEAR LAND TRUST**

Prickly Pear Land Trust (PPLT) is a nationally accredited, regional land trust in Montana whose mission is to connect people to the land. Headquartered in Helena, Montana, and serving a four-county region, PPLT operates three main programs: Trails, Lands, and Community Conservation.

PPLT is a group of dedicated, passionate, ethical, and solutions-focused individuals. Human connections and relationships are at the core of their work and success. PPLT staff and leadership have built a Happy Trails culture that embodies: health, inclusivity, sustainability, connection, and fun!

## **POSITION DESCRIPTION**

The Trails Coordinator is responsible for leading PPLT's on-the-ground trail program, coordinating and planning trail projects with partner agencies. The job entails working with trail staff on trail maintenance and oversight of PPLT volunteer trail work program. A large responsibility is to oversee Montana Conservation Corps crews and their work on PPLT projects.

A note to candidates: Studies have shown that women, nonbinary folks, and people of color are less likely to apply for jobs unless they believe they meet every single one of the qualifications as described in a job description. PPLT is committed to building a diverse and inclusive organization and we are most interested in finding the best candidate for the job.. PPLT strongly encourages you to apply.

## **RESPONSIBILITIES**

- Participate in relevant PPLT committees
- Manage PPLT's trail mapping needs
- Assist the Parks Coordinator, and, Trails and Parks Manager when needed
- Execute CDT Connector trail system project with USFS and MCC crews
- Maintain and develop current trail building and maintenance standards and expertise.
- Be one of the faces of the PPLT trails program
- Coordinate with agency partners and Trails and Parks Manager on future planning
- Manage and identify trail equipment inventory and needs
- In conjunction with the Trails and Parks Manager, serve as PPLT's liaison to the public and agency partners
- Contract with Montana Conservation Corps and other groups for work crews as needed
- Coordinate trail projects for community trail events
- Attend Bi-weekly Staff Meetings and board meetings as needed
- Abide by PPLT Code of Ethics

## **MINIMUM QUALIFICATIONS**

- Bachelor's degree or equivalent work experience, nontraditional experience is welcome
- At least 3 years of experience in a related field or position
- Extensive backcountry experience
- In-depth and practical knowledge of trail work standards
- Experience living and working outdoors in a trail crew environment
- Experience leading and managing trail crews and projects
- Ability to do manual labor in adverse conditions including the ability to hike with a weighted pack and tools up to 15 miles in a day
- Adaptability and flexibility with changing priorities and conditions

## **ADDITIONAL JOB INFORMATION**

- This position will require up to 12 weeks of hitch-scheduled camping and backcountry work
- This position requires some evening and weekend work time

## **TO APPLY**

- Send a cover letter and resume to Trails and Parks Manager, [tim@pricklypearlt.org](mailto:tim@pricklypearlt.org)
- Applications are due March 8, 2023
- The position will be open until filled